



**MINUTES
JANUARY 11, 2010
TOWN OF CROSS ROADS
REGULAR TOWN COUNCIL MEETING**

**TOWN OF CROSS ROADS
COUNTY OF DENTON, TEXAS**

The Council of the Town of Cross Roads convened a regular scheduled Town Council meeting at 7:00 pm. The meeting was held in the Town Hall Council Chamber, located at 1401 FM 424 Cross Roads, Texas. The meeting was open to the public with the following business: *(The order of items on the agenda may change in the interest of time)*

1. MAYOR KITCHENS CALLED TO ORDER TOWN COUNCIL MEETING 7:00 PM.

2. ROLL CALL

	PRESENT	ABSENT
MAYOR KITCHENS	X	
COUNCILMEMBER SCHRAEDER	X	
COUNCILMEMBER PORTER		X
COUNCILMEMBER SMITH	X	
COUNCILMEMBER SEYBOLD	X	
COUNCILMEMBER T. RUSSO	X	

3. MAYOR AND COUNCILMEMBERS' ANNOUNCEMENTS – Councilmember Becky Porter filed a letter of resignation. Comprehensive Planning Committee will meet on Wednesday, January 13, 2010.

4. VISITORS /CITIZENS FORUM INPUT FOR ITEMS ON THE AGENDA. NO DELIBERATION OR DISCUSSION MAY TAKE PLACE BY THE TOWN COUNCIL DURING THIS AGENDA ITEM. – No citizen requested to speak.

5. DISCUSS, CONSIDER, AND ACT ON FINANCIAL REPORTS *(Reporting Officer – Mayor Kitchens)*

A. DISCUSS, CONSIDER, AND APPROVE THE LIST OF BILLS FOR DECEMBER 2009.

MOTION – Councilmember T. Russo made a motion seconded by Councilmember Seybold to approve the list of bills for the month of December 2009.

MOTION PASSED UNANIMOUSLY

B. DISCUSS, CONSIDER, AND APPROVE THE FINANCIAL REPORTS FOR DECEMBER 2009.

MOTION – Councilmember Schraeder made a motion seconded by Councilmember Smith to approve the financial reports for the month of December 2009.

MOTION PASSED UNANIMOUSLY

TOWN OF CROSS ROADS
AGENDA

2

6. DISCUSS, CONSIDER, AND APPROVE MEETING MINUTES OF DECEMBER 14, 2009.

MOTION – Councilmember Seybold made a motion seconded by Councilmember T. Russo to approve the Council meeting minutes of December 14, 2009.

MOTION PASSED UNANIMOUSLY

7. DISCUSS, CONSIDER, AND ACT ON ADMINISTRATIVE, SELECT COMMISSIONS, COMMITTEES, BOARDS, AND TASKFORCES REPORTS.

- A. ADMINISTRATIVE REPORT** - *Reporting Official Town Secretary Katherine Ritchie Updated the Council on the SECO grant application filing requirements and obligations if the grant were approved. Also the Council was informed that the ¼% Street Maintenance sales tax will expire January 1, 2011 and that if the Council would like to re-authorize the tax it will need to be a special election on the May 8th Uniform Election.*
- B. PLANNING & ZONING COMMISSION REPORT** – *Reporting Official Commission Chairman Dick Weston updated the Council on the progress of the nuisance ordinance and lighting regulations.*
- C. PARK BOARD REPORT** – *Reporting Official Town Secretary Katherine M. Ritchie read Park Board Chair Becky Porter's update on the Park Monument Sign and the landscaping required.*
- D. ROAD REPAIR COMMITTEE REPORT** – *No report was presented.*

8. DISCUSS, CONSIDER, AND ADOPT NUISANCE ORDINANCE # 2010-0111-01.

MOTION – Councilmember T. Russo made a motion seconded by Councilmember Smith to table action on Nuisance Ordinance # 2010-0111-01 until Planning & Zoning Chairman Dick Weston has discussed with the Town Attorney his changes made to the draft.

MOTION PASSED UNANIMOUSLY

9. DISCUSS, CONSIDER, AND ACT SECO GRANT APPLICATION.

MOTION – Councilmember T. Russo made a motion seconded by Councilmember Seybold to approve the Town applying for the SECO Energy Efficiency & Conservation Block Grant.

MOTION PASSED UNANIMOUSLY

10. DISCUSS, CONSIDER, AND ACT ON APPOINTMENT OF MIKE CARROLL AS THE TOWN MARSHALL FOR A TWO YEAR TERM BEGINNING THE FEBRUARY 1, 2010 THROUGH JANUARY 30, 2012.

MOTION – Councilmember Seybold made a motion seconded by Councilmember Schraeder to table action on the appointment of Mike Carroll as the Town Marshall until a specific job description has been reviewed and accepted.

MOTION PASSED UNANIMOUSLY

11. DISCUSS, CONSIDER, AND ADOPT EMPLOYEE HANDBOOK.

MOTION – Councilmember Schraeder made a motion seconded by Councilmember Seybold to table action on the approval of the Employee Handbook until the changes the Town Attorney has made are discussed.

MOTION PASSED UNANIMOUSLY

TOWN OF CROSS ROADS
AGENDA

3

- 12. VISITORS /CITIZENS FORUM INPUT FOR ITEMS NOT ON THE AGENDA. NO DELIBERATION OR DISCUSSION MAY TAKE PLACE BY THE TOWN COUNCIL DURING THIS AGENDA ITEM. – *No citizen requested to speak.***
- 13. TOWN COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS - NO DELIBERATION OR DISCUSSION MAY TAKE PLACE BY THE TOWN COUNCIL DURING THIS AGENDA ITEM.** No new agenda items were presented.
- 14. TIME, DATE, AND LOCATION OF NEXT MEETINGS - *All citizens invited to participate.***
Comprehensive Planning Committee – 7:00 PM, January 13, 2010, Council Chambers
Staff & Development Meeting – 9:00 AM Monday, January 19, 2009, Conference Room
Council Workshop Meeting – 5:30 PM, Monday, January 25, 2010, Council Chambers
Planning & Zoning Commission Meeting – 7:00 PM, January 26, 2010, Council Chambers
Staff & Development Meeting – 9:00 AM Monday, February 2, 2009, Conference Room
Road Repairs Committee Meeting – 7:00 PM, February 4, 2010, Conference Room
Council Meeting – 7:00 PM, Monday, February 8, 2010, Council Chambers
Park Board Meeting – 7:00 PM, Tuesday, February 9, 2010, Town Park Benches

15. MOTION TO ADJOURN REGULAR COUNCIL

MOTION – Councilmember Smith made a motion seconded by Councilmember T. Russo to adjourn the Council meeting,

MOTION PASSED UNANIMOUSLY

Approved by Mayor Harv Kitchens Date

I, Katherine M. Ritchie, Town Secretary of, Town of Cross Roads, Denton County, Texas, do hereby certify that the following Council Meeting Minutes are a true and correct record of the proceedings from the Town Council Meeting.

Town Secretary Katherine M. Ritchie Date